



Training Schedule Level I : Management & Technical Training to BoDs/CEO

Erode Precision Farm Producer Company Ltd, Sivagiri

www.erodeprecision.com

One Day Programme

Sl.No	Topic	Resource Person
Visit to business units of EPFPCL: Agro Service, Seed Processing Unit, Coconut Processing Unit, Food processing Unit, Food Catering Centre & Fuel Centre,		
01	a.Context and purpose of FPO promotion, Types of Companies, Registrar of Companies, Company Acts and its amendments, penalty clauses, Financial and Management Audits, Mandatory agenda for 1st Board meet and 1st AGM; b.Roles and Responsibilities of CEO, Directors , Shareholders, Board and AGM	Dr.E.Vadivel Ph.D.,
02	Maintenance and Management of RoC Registers , Highlights on RoC Compliances, mandatory post incorporation and annual filings; Common seal and use	Mr.S.Jayachandran MBA, MIB CEO
03	Process of share allotment , share transfer, share transmission & share certificate protocol	
04	Maintenance and Management of Cash Book, Contingency Register , Bill Preparation, Temporary Advance , Adjustment bills, Permanent Advance, Monthly reconciliation of Cash book balance and Bank Balance, cheque book handling process,	P.Aravindh M.Com (CA) & Ms.S.Ponmalar BSc(Ag)
05	Brain storming on Scouting of Business Plan for the Company	Ms.D.Saranya BS(ABM) MSc(ABM)
06	Sources of Budget for the FPO and Management of Finance (EG,CGFS,VC,Mezzanine capital Assistance, Revolving Fund)	Dr.T.N.BalamohanPh.D.,
07	Experience sharing of BoDs of EPFPCL	BoDs of EPFPCL
08	Interactive session with Auditor and Company Secretary	CA. Mr.M.Arthanarswaran & CS. Mr.S.P.Pavankumar
09	Dovetailing the benefits of schemes of the different govt departments to FPO	Dr.J.R.KannanBapu Ph.D.,
10	Group discussion	All Resource Persons

11	Informal discussions on development of Logo, establishment of office, list of furniture's,	
	Optional Topics on demand: a. Future of FPOs in India b. Successful FPOs in TN c. Farmers' Corporate	